MINUTES OF BOARD MEETING
Monday 3rd August 2026 at 5:30pm

PRESENT: D. Rodgers, A. Swale, P. Berry, N. Bryson, O. Newson, A. Vesty, N. Macdonald, K. Wright
APOLOGIES: B. Kroon
In attendance: T. Leathers

Minutes of the Board meeting held Monday 20th July 2026
It was moved and seconded that Minutes are true and correct. – **Carried**

MATTERS ARISING

- Discussion was held regarding members removing snooker balls from the Club. It was confirmed that membership cards are being taken from anyone borrowing a set from behind the Bar.
- An update from the auditor is expected following the provision of further information by management after current meeting.
- Discussion was held regarding the design of a new Club shirt. It was agreed that the board could oversee the development of a design, with individual sections having input regarding suitable material and whether the Club name should appear on back.
- Clarification that the air conditioning system operates on a set temperature and has temperature sensors.
- There is currently no confirmed date for a meeting with Auckland Council regarding the stormwater project. It was discussed that legal advice should be obtained before proceeding further per advice received from Clubs NZ.

DISCLOSURE OF INTERESTS

- Nil.

CORRESPONDENCE

- Nil.

MANAGERS REPORT

- Gaming machine proposal presented to the board. Manager provided clarification regarding the proposed gaming machine upgrades, including purchase costs, installation, cabinetry, Service Net costs and the proposed funding arrangement.
- The board discussed the Club's current financial position, membership numbers, maintenance requirements and the importance of continuing to retain funds for future expenditure.

It was moved and seconded that the Club proceed with the proposed purchase of four gaming machines at a cost of $15,950.00, together with further expenditure of up to $1,500.00 for cabinetry and $3,500.00 for Service Net, totaling to $20,950.00 plus GST. To be paid by $16,000.00 upfront and $500 per week for 10 weeks, subject to confirmation of the scope of service and successful negation of the payment plan. Carried.

- The manager provided an update on a proposed membership access system. The system would allow members to use their existing membership cards or digital Club NZ membership cards to access the building. Supplier to be invited to meet with the board to discuss and demonstrate the system before any decision is made.

GENERAL BUSINESS

- Discussion on members and visitors entering the Club with large or unnecessary bags. It was clarified that door staff may ask a person to show the contents of a bag but cannot physically search the bag. Any suspected breaches should be reported to the Manager on Duty or appropriate management.
- Concerns raised regarding the performance of the restaurant and the level of turnover being generated. It was agreed that the restaurant's performance and costs should be reviewed in greater detail.

- The board discussed the increasing cost of printing the club newsletter. Concerns included increasing material and page numbers printed and high printing costs.
- Discussion on the club's water usage. Plumber to come onsite and adjust urinal flushing times where appropriate and to investigate whether replacing the existing mechanical water meter with a digital meter would improve monitoring and potentially reduce costs.

It was moved and seconded that 11 members whom attended membership inductions on the previous weeks Tuesday and Wednesday nights be accepted as members of Manurewa Cosmopolitan Club. Carried.

- Discussion on incomplete membership application forms being brought to inductions. Reminder for staff to ensure all applications are completed correctly before submission.

It was moved and seconded that the corrected section guidelines be adopted and issued to section convenors prior to Section Convenors meeting. Carried.

- Positive feedback was provided regarding the recent Ray Underwood event. It was suggested that individual sections could consider holding Open Days or Social Events to encourage existing members and prospective new members to participate.

Meeting ended at 6:35pm.