MINUTES OF BOARD MEETING
Monday 7th September 2026 at 5:20pm

PRESENT: D. Rodgers, A. Swale, P. Berry, N. Bryson, O. Newson, A. Vesty, K. Wright
APOLOGIES: N. Macdonald
In attendance: T. Leathers

Minutes of the Board meeting held Monday 17th August 2026
It was moved and seconded that Minutes are true and correct. – **Carried**

MATTERS ARISING

- An update was discussed regarding the auditor's queries arising from the AGM. Clarification was provided that differences between accounts payable listings and figures in the financial reports relate to different reporting timeframes and are not related to each other.
- Further follow-up is required regarding questions raised from the floor at the AGM regarding figures in the annual financial report and the statement in the auditor's report that the Club's last tax return was completed in 2022. Management to locate the relevant information and discuss these matters with Margaret before her employment finishes at the end of September.
- An update was provided on the proposed digital membership/access system. The supplier has responded and a suitable date is being arranged for a meeting, with the aim of completing this before the next meeting.
- There is still no confirmed date from Auckland Council regarding the stormwater project.
- The corrected section guidelines have been issued to section convenors and a convenors meeting was held on Monday 31st August. A copy of the minutes will be shared with convenors and the office.
- PAYE payments were discussed. There have been no drawdowns since September, following the previous arrangement used to manage the large kitchen bill.
- Hospitality cards for board members will be available at the next meeting.
- The Rapid Save account had been used temporarily to meet several bills, including the auditor's bill, gaming machine license and pool tables. The pool table amount has since been repaid and the remaining amount is to be returned to the account when Adriana returns.
- The water issue and suspected leaking pipe were discussed. Watercare has identified apparent seepage and is investigating the matter. Ross Wright is liaising regarding responsibility for the pipe, which may be a Council/Watercare issue rather than a Club responsibility.

DISCLOSURE OF INTERESTS

- Nil.

GENERAL BUSINESS

- A security camera in the bowling area was discussed following a fire being lit behind the bowling area and the presence of a person staying on Club property overnight. A meeting with the CCTV provider is being arranged.
- A leak near the water station remains wet and is to be followed up.
- A faulty toilet seat in the men's toilet near the main entrance and TAB area was reported and is to be repaired/replaced.
- The top gate was discussed in relation to it being locked. Tony advised that the gate is lockable but has received damage and may not always be locked by staff. Staff are to ensure the gate is properly locked.
- Clarification was sought regarding use of the digital Club NZ membership app as proof of membership. It was understood that members should continue to present their physical membership card for membership draws.
- The provision of an early-morning tea and coffee station for bowlers and other members was discussed. A more portable option.
- Concerns were raised regarding security when only one staff member is in the building counting money at the back, while members and non-members enter the club in the early morning. Existing panic alarms and

cameras were discussed with the plan to get a new camera for the money room. Also, the possibility of having another person in the building at this time for safety.

- The safety rail on the bowling ramp was discussed. Kevin Ralph is to inspect the rail and ensure any repair is completed properly using suitable treated materials.
- The changes to the Club's rules adopted at the AGM have not yet been fully reflected on the Incorporated Societies register. The required AGM amendment regarding removal of officers is to be provided so the updated rules can be submitted.
- Concerns were raised regarding wording in the Chronicle about the Club driver service and the membership draw/go for cash. It was stated that members do not need to be present to win applies to go for cash only. It was asked that the wording be made clearer. The go for cash prize pool and transparency around funds raised were also discussed.
- The proposed club driver service was discussed, including concerns regarding liability and insurance where a Club employee drives a member's vehicle home. Members using the service are to acknowledge responsibility for their vehicle and a written agreement is to be used. It was agreed that a legal opinion should be obtained to confirm the Club's liability and responsibilities in relation to the driver service.
- A request has been made for pricing to recess the two TAB self-service terminals into the shelving in the former race-field display area. Kevin Ralph will be doing this.
- Pricing is being obtained to update the Club's honours boards, including the life members' boards.
- The recent section convenors meeting was discussed positively. Sections have provided a significant programme of events for the next 12 months, including several larger events. Liaison officers and members from other sections may be required to assist with hosting, driving, raffles and other duties.
- The possibility of obtaining a portable bar for outdoor bowling tournaments and other events was discussed. An affordable suitable option may be investigated.
- The Board revisited the gaming machine proposal. Following discussion of the Club's current cash position and the desire to retain funds for future expenditure, it was agreed to proceed with the original proposal for four gaming machines and place consideration of additional new machines on hold at this stage.

It was moved and seconded that the Club proceed with the original gaming machine proposal for four machines, with any additional new gaming machine purchases placed on hold at this stage. Carried.

It was moved and seconded that the Club contribute $240 towards entry fees at $30 per entry for eight entries in the Euchre competition at the Clubs New Zealand North Island event at Kamo Club. Carried.

Meeting ended at 6:15pm.